Title: Outreach Assistance  
Duty Station: Remote  
Approximate Start Date: Early 2022  
Hours per week: 10-15  
Duration: 6 months

A part-time position for a student is offered to assist the SAWSC with various outreach activities. The types of activities include: (1) compiling contacts for career and science departments at colleges and universities in Georgia, North Carolina, and South Carolina; (2) assisting with career-fair preparation; and (3) assisting with other outreach activities.

See below for more information on the SAWSC Student Corps. To qualify for this position, you must be at least 18 years of age, eligible to work in the U.S., and enrolled in good standing or a recent graduate (<1 yr ago) in an accredited College or University. The applicant should have an interest in science and education. Pay will be commensurate with education and experience. See attached Pay Rate Table. If you are a hard worker and are interested in equity in science, then we want you to be part of the SAWSC Student Corps!

To apply for this position, please send the following information to Debbie Gordon via email (dwarner@usgs.gov):

1. A brief statement explaining your interest in the position,
2. An updated resume including any relevant skills or work experience,
3. Unofficial transcripts, and
4. Name, contact information, and relationship for at least 2 professional references.

Review of applications will begin immediately and continue until the position is filled. Virtual interviews will be scheduled with all qualified applicants and selections will be made shortly thereafter. For questions, contact Debbie Gordon (dwarner@usgs.gov).

Project Description

The U.S. Geological Survey (USGS), South Atlantic Water Science Center (SAWSC), engages in outreach activities to inform students of all ages and backgrounds about opportunities in science and careers with USGS. To spread the word about job opportunities, career fairs, and other outreach activities we need a comprehensive list of contact information for the colleges and universities in Georgia, North Carolina, and South Carolina. We are looking for someone to help us compile this list and help with various other outreach activities as they come up. The selected applicant will compile a list of colleges and universities within the three states, find the name and contact information for science, technology, and career placement departments, and enter the information into an Excel spreadsheet. The applicant may also be asked to compile information and assist in preparation of other outreach activities like career fairs and local science education events.
Required Expertise/Skills:
Applicants must either be a current undergraduate, graduate student, or have graduated with a degree within the past year in science, education, counseling, communication, or a related field. The applicant should have experience using Microsoft Excel.

Compensation:
Compensation is commensurate with the level of education and experience.

<table>
<thead>
<tr>
<th>Education Level</th>
<th>Hourly Rate</th>
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<tbody>
<tr>
<td>High School Diploma/1+ Years of College</td>
<td>$16.15/hr</td>
</tr>
<tr>
<td>2+ Years of College</td>
<td>$16.65/hr</td>
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<tr>
<td>BA/BS Degree (Recent Graduate)</td>
<td>$18.63/hr</td>
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<tr>
<td>BA/BS Degree with Superior Academics</td>
<td>$23.08/hr</td>
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</tbody>
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Work Setting/Additional Information: Work is primarily office work on a computer. This project does not include any field work or travel. Student will be working remotely and must have access to a reliable internet connect. For more information about the SAWSC Student Corps visit https://www2.usgs.gov/water/southatlantic/jobs/index.php or use this QR code

Thank you for your interest in the USGS and the South Atlantic Water Science Center!