

## SETTLEMENT BY WIRE TRANSFER

### GUIDANCE

- A. Payments should be forwarded via electronic funds transfer to the Federal Reserve Bank of New York using Treasury's ABA number who will credit [Agency] accordingly. The following is a guide for the payor for completing the funds transfer (example enclosed) with the sending financial institution.
1. RECEIVER DEPOSITARY FINANCIAL INSTITUTION (DFI) NO: The Treasury Department's American Bankers Association (ABA) number for deposit messages is 021030004. This number should be entered by the sending bank for all deposit messages sent to Treasury (for credit to the [Agency] Account).
  2. TYPE-SUBTYPE CODE: The type and subtype code will be provided by the sending bank.
  3. SENDER DFI NO: This number will be provided by the sending bank.
  4. SENDER REFERENCE NO: The sixteen (16) character reference number is inserted by the sending bank at its option.
  5. AMOUNT: The transfer amount should be in U.S. dollars and must be punctuated with commas and a decimal point; use of the dollar sign is optional.
  6. SENDER DFI NAME: This information is automatically inserted by the Federal Reserve Bank
  7. RECEIVER DFI NAME: The Treasury Department's name for deposit messages is "TREAS NYC". The name should be entered by the sending bank.
  8. PRODUCT CODE: A product code of "CTR" for customer transfer should be the first data in the RECEIVER – TEXT field. Other values may be entered, if appropriate, using the ABA's options. A slash must be entered after the product code.

9. AGENCY LOCATION CODE (ALC): The agency location code is of critical importance and must appear in the precise manner stated to allow for automated processing and classification to the proper ALC. The sequence includes the beneficiary code tag (BNF) and indicator code (/AC) followed by the [Agency's] eight (8) digit ALC for the account. The ALC identification sequence can, if necessary, begin on one line and end on the line and cannot contain any spaces.
  
10. THIRD PARTY INFORMATION: The reason for the funds transfer should appear in this field. The originator-to-beneficiary information field tag (OBI=) is used to signify the beginning of free-form text.

This free-form text field is used to provide the USGS with adequate information to identify the payment. In order to ensure accurate recording in FFS of the funds received, this field must include the appropriate USGS bill number. This field should also include any other information to assist in identifying the payment, such as the agreement number, the USGS customer number, and the name and phone number of the customer's contact.