



U.S. Geological Survey

Appendix A  
Part 445-2-H, Chapter 2

## Occupational Safety and Health Protection For Employees of the U.S. Geological Survey (USGS)

The Occupational Safety and Health Act of 1970, Executive Order 12196 and 29 CFR 1960 require the heads of Federal agencies to furnish to employees places and conditions of employment that are free from occupational safety and health hazards.

### Responsibilities of Your Agency

#### 1. General Requirements

The Director will furnish USGS employees places and conditions of employment that are free from occupational safety and health hazards.

#### 2. OSHA Regulation.

The USGS will comply with applicable regulations of the Occupational Safety and Health Administration.

#### 3. Reporting Hazards

The USGS will respond to employee reports of hazards in the workplace.

#### 4. Workplace Inspections

The USGS will insure that each workplace is inspected annually for hazardous conditions. The USGS will post Notices of Unsafe or Unhealthful Working Conditions found during the inspections for a minimum of three working days, or until the hazard is corrected, whichever is later.

#### 5. Correction of Unsafe Conditions

The USGS will take prompt action to assure that unsafe conditions are eliminated. Imminent danger conditions will be corrected immediately.

#### 6. Safety and Protective Equipment

The USGS will acquire, maintain, and require use of appropriate protective and safety equipment.

#### 7. Training

The USGS will provide occupational safety and health training for employees.

#### 8. Reporting Occupational Accidents, Injuries, and Illnesses

Supervisors must submit a supervisor's report of accidental injury/illness for all work-related accidents, injuries, or occupational illnesses experienced by employees under their supervision.

#### 9. Occupational Safety and Health Committees

The USGS will support occupational safety and health committees that are formed from management and employee representatives.

#### Employee Responsibilities

##### 1. Compliance with Standards

Employees shall comply with all OSHA and approved USGS occupational safety and health standards, policies, and directives.

##### 2. Safety and Protective Equipment

Employees shall use appropriate protective and safety equipment provided by the USGS.

#### Rights of Employees and Their Representatives

##### 1. Participation In the Occupational Safety and Health Program

Employees and their representatives shall have the right to participate in the USGS Occupational Safety and Health Program. Employees shall be authorized official time for these activities.

##### 2. Access to Records and Documents

Employees and their representatives shall have access to copies of applicable OSHA and other recognized standards and regulations; USGS occupational safety and health policies and directives;

accident, injury, and illness statistics of the USGS.

#### 3. Reporting Occupational Hazards

Employees and their representatives shall have the right to report unsafe or unhealthful working conditions to appropriate officials and to request an inspection of the workplace. The name of the employee making the report will be kept confidential if requested.

#### 4. Freedom from Fear of Reprisal

Employees and their representatives are protected from restraint, interference, coercion, discrimination, or reprisal for exercising any of their rights under the USGS Occupational Safety and Health Program.

#### Responsible Officials

The Designated Agency Safety and Health Official (DASHO) for the USGS is the Associate Director, Office of Administration.

The Occupational Safety and Health (OSH) Designee for this workplace is:

and may be contacted at:

(Telephone and location)

#### Further Information

This notice highlights the USGS employee occupational safety and health program. More information about the USGS program or its standards and procedures may be obtained from the workplace OSH Designee.

Acting Director  
U.S. Geological Survey