

**Exhibit D-1.—Letter Requesting Evaluation of Senior Scientist Candidates**

**Letter Requesting Evaluation of Senior Scientist Candidates**

Date  
Name  
Institution  
Address  
City, State/Province, Country Postal Code

Dear:

I am writing to request your assistance in the evaluation of the career scientific accomplishments, professional achievements, and stature of one of the U.S. Geological Survey's (USGS) top scientists, (Name).

(Name) has been recommended as a candidate for promotion to a Senior Scientist position. As part of the USGS review process for Senior Scientists, we are asking recognized authorities in the relevant scientific disciplines to comment on the candidate's professional stature and scientific contributions. Specifically, we are interested in your perspective on the impact and relevance of (Name's) research publications, professional activities, and scientific leadership. Enclosed is a copy of the supporting documentation prepared by (Name) to be used as background information for your evaluation. This document was used by our evaluation panel in their internal peer review of (Name).

Our Senior Scientist Review Panel would be interested in your critical evaluation of (Name's) scientific contributions in relation to: (1) the nature and difficulty of the research/development problems being addressed; (2) the relevance and impact of the individual's work on scientific advancement, resource management, and/or public policy; (3) the stature and leadership of the scientist in the scientific community; (4) the creativity and originality in the scientist's approaches to problem solving; and (5) the record and significance of scientific productivity. If you are willing to assist us in this evaluation, please send me your comments by (date). The panel members cordially request that you limit your comments to two pages. If time or circumstances prevent you from performing this service, please let us know by (date).

Your assistance in this important professional service will be greatly appreciated.

Sincerely,

Associate Director

Enclosure