

POSITION DESCRIPTION (Please Read Instructions on the back) 1. Agency Position No
S0219

2. Reason for Submission NEW	3. Service	4. Employing Office Location	5. Duty Station	6. OPM Certification No	
Explanation	7. Fair Labor Standards Act Non-exempt		8. Financial Statements Required		9. Subject to IA Action YES
	10. Position Status	11. Position is NON-SUPERVISORY	12. Sensitivity 1 - Nonsensitive/Low	13. Competitive Level Code	14. Agency Use
	15. Drug Test Required NO			16. ADP Status NO	

17. Classified/Graded by	Official Title of Position	Pay Plan	Occupational Code	Grade	Initials	Date
a. Office of Personnel Management						
b. Department, Agency or Establishment						
c. Second Level Review	Hydrologic Technician (Field Assistant)	GG	1316	4	K . S	06/02/2008
d. First Level Review						
e. Recommended by Supervisor or Initiating Office						

18. Organizational Title of Position (if different from official title)	19. Name of Employee (if vacant, specify)
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20. Department, Agency or Establishment U.S. DEPT. OF THE INTERIOR	c. Third Subdivision
a. First Subdivision U.S. GEOLOGICAL SURVEY	d. Fourth Subdivision
b. Second Subdivision	e. Fifth Subdivision
21. Employee Review- This is an accurate description of the major duties and responsibilities of my position.	Signature of Employee (optional)

Supervisory Certification. I certify that this is an accurate statement of the major duties and responsibilities of this position and its organizational relationships, and that the position is necessary to carry out Government functions for which I am responsible. This certification is made with the knowledge that this information is to be used for statutory purposes relating to appointment and payment of public funds, and that false or misleading statements may constitute violations of such statutes or their implementing regulations.

a. Name and Title of Supervisor Mark Sogge, Acting Deputy Director, USGS	b. Typed Name and Title of Higher-Level Supervisor or Manager (optional)
Signature /s/ Mark Sogge	Signature
Date 07/30/2015	Date

23. Classification/Job Grading Certification <i>I certify that this position has been classified/graded as required by Title 5, U.S. Code, in conformance with standards published by the U.S. Office of Personnel Management or, if no published standards apply directly, consistently with the most applicable published standards.</i>	24. Position Classification Standards Used in Classifying/Grading Position GS-1300T, JFS for Tech Work in the Phy Sci
Typed Name and Title of Official Taking Action Kevin Scott Human Resources Specialist (Classification/Policy)	Information for Employees <i>The standards and information on their application, are available in the personnel office. The classification of the position may be reviewed and corrected by the agency or the U.S Office of Personnel Management. Information on classification/job grading appeals, and complaints on exemption from FLSA, is available from the personnel office or the U.S Office of Personnel Management.</i>
Signature Kevin Scott /s/	

25. Position Review	Initials	Date								
a. Employee (Optional)										
b. Supervisor										
c. Classifier										

26. Remarks

27. Description of Major Duties and Responsibilities (See Attached)

1316,Hydrologic Technician (Field Assistant),GG-04

Based on PD Tracking Number 0002008

PD Tracking Number 0005160

Major Duties

GG-1316-04 (Standard PD)

Incumbent of this position performs technical work in support of professional or technical employees engaged in hydrologic data collection activities or chemical analysis of water samples in a laboratory. May perform any or all of the following duties:

-Major Duties

Collects surface-water, ground-water, and quality-water data from gaging stations, wells, or QW monitoring stations.

Performs laboratory analysis of water samples to determine specified sediment, chemical, or biological concentrations or physical characteristics.

Operates a government motor vehicle as an incidental driver.

FACTOR STATEMENTS

FACTOR 1 - KNOWLEDGE REQUIRED BY THE POSITION

- Knowledge of routine water measurement and sampling methods, equipment, and site selection techniques in order to collect hydrologic data.
- Knowledge of the operation, maintenance, and servicing of hydrologic recording and measuring instruments.
- Basic knowledge of procedures and techniques utilized in a chemical laboratory for analyzing water samples.

FACTOR 2 - SUPERVISORY CONTROLS

Works under the close supervision of a hydrologist, chemist, or technician. Instructions are provided with each assignment. Work is checked in progress and upon completion for accuracy and adherence to instructions.

FACTOR 3 - GUIDELINES

Guidelines include manuals on techniques of data collection or analysis, procedural directives, oral instructions, and established methods of operating, servicing, installing, and setting-up equipment and instruments. Guidelines are detailed and relate directly to assignments. Necessary deviations from established procedures are discussed with the supervisor.

FACTOR 4 - COMPLEXITY

Assignments consist of specific data collection or laboratory analysis tasks. Tasks are usually routine, requiring accuracy and attention to detail in operating, servicing equipment, and recognizing unusual situations that may affect the accuracy of data.

FACTOR 5 - SCOPE AND EFFECT

The purpose of the work is to provide support to hydrologists, chemists, or technicians in the collection of hydrologic data or laboratory analysis of water samples.

FACTOR 6 - PERSONAL CONTACTS

Personal contacts are with professional employees or technicians in the immediate office or laboratory.

FACTOR 7 - PURPOSE OF CONTACTS

Contacts are to provide or obtain information concerning work assignments.

FACTOR 8 - PHYSICAL DEMANDS

(Level 8-1, 5 points)

{ } The work is mainly sedentary, but may require some walking and carrying of light items in offices, laboratories, and other work areas. Employees may also carry light items such as briefcases, notebooks, and work papers, or drive a motor vehicle. The work does not require any special physical effort or ability.

Or

(Level 8-2, 20 points)

{ } The work requires some physical exertion such as:

long periods of standing;

walking over rough, uneven, or rocky surfaces;

recurring bending, crouching, stooping, stretching, reaching, or similar activity; or

recurring lifting of moderately heavy items weighing less than 23 kilograms (under 50 pounds) such as lifting and carrying stream gauging weights, data collection and monitoring devices, or sample trays.

Or

(Level 8-3, 50 points)

{ } The work regularly requires considerable dexterity, agility, and strenuous physical exertion such as that needed to:

climb, or work from, tall ladders or scaffolding;

work in areas where footing is treacherous such as on slippery river banks, in steep or rocky terrain, and in fast-moving water;

lift heavy objects weighing 23 kilograms (over 50 pounds) or more;

crouch or crawl in constricted areas; and

defend oneself or others against physical attack.

FACTOR 9 - WORK ENVIRONMENT

The work is performed outdoors, and involves moderate or sometimes extreme exposure to the discomforts of rain, cold/hot weather, and rapidly running or icy stream and rivers. Special safety precautions are required in many cases, and the employee typically wears life jackets, special safety boots, waders, and reflective rain gear.

GS-1300T, JFS for Technical Work in the Physical Sciences Group 08/02

Rev 8/2004