

May 14-18th Supervisory Challenge – Reston, Virginia

USGS Supervisory Challenge

May 14-18, 2012

USGS National Center, Room BA102A

Reston, Virginia

Key Contact: Kathy Faison (303-445-4672 or kfaison@usgs.gov)

Area leadership participation is requested at the following class events:

- Class Welcome – Monday, May 14, 8-8:30 AM
- Class Dinner – Thursday, May 17, 6 PM
- Executive Panel – Friday, May 18, 12-1:30 PM
- Certificate Ceremony – Friday, May 18, 1:30-1:45 PM

Please refer to the “*USGS Executive Leadership Team Expectations*” section of this document for details on these events.

USGS Supervisory Challenge

Denver, Sacramento, Reston

- **Class Welcome**, Monday

8:00 a.m. – 8:30 a.m.

The Area REX is invited to welcome the class. Kaye Cook, Chief, Office of Human Resources, is also invited to participate. The REX and Kaye have a total of 30 minutes to greet the class, communicate the importance of effective supervision to science excellence at USGS, and to encourage the participants to learn all they can during the week of training. Both speakers will receive class demographic information prior to the first day of the course.

- **Class Dinner**, Thursday

6:00 p.m.

Location TBD – varies by class location

The Area leaders are invited to join the class for dinner at a local restaurant. The dinner provides an opportunity for the class, leaders, instructors and guest speakers to interact in a relaxed environment. It is especially helpful if the leaders that will be on the Executive Panel (Friday) are able to attend.

- **Executive Panel**, Friday

12:00 p.m. – 1:30 p.m.

The Area REX and members of his/her local management are invited to participate on the Executive Panel. The panel is a Q&A session designed to provide the class with the opportunity to meet and interact with the local leadership. The panel may expect to be asked about their management/supervisory experience as well as any hot topics within the Bureau. Panel members will receive class demographic information prior to the session. The session is informal and light refreshments are provided.

- **Certificate Ceremony**, Friday

1:30 p.m. – 1:45 p.m.

The Area REX and Executive Panel members are invited to stay after the conclusion of the panel to participate in the presentation of Certificates of Completion to the participants.