

New Federal Employees – DOI LEARN

New Federal employee accounts are typically created by the weekend after you receive your first paycheck. If you have received your second paycheck but not your login info by email, please contact the USGS DOI LEARN Support Team at: loeddoilearn@usgs.gov.

If you clicked on "Request a new account" from the main DOI LEARN Login Screen (<https://gm2.geolearning.com/geonext/doi/login.geo>), please be aware your request will be denied and you will get an auto-generated email with further instructions. This area is for Externals, such as; Contractors, Volunteers, Partners, Cooperators, etc.) only.

We understand you may need to access certain training as soon as possible and not having a DOI LEARN Account may be hindering this process. Please be aware, there are several training options available to you outside of DOI LEARN which may meet your needs.

The following links may help you if you are unable to wait for an account:

<http://www.doi.gov/doilearn/training-download.cfm> OR
<https://doiu.doi.gov/trainingcads/safetytraining.html>

For NSC Defensive Driving II course options outside of DOI LEARN, please contact the American Automobile Association or Debra Ferris at the National Safety Council (NSC) at: ferrisd@nsc.org

You can also take training outside of DOI LEARN and receive credit by creating an External Training Form (SF-182). See the How-to Tutorials here for help:

<http://www.usgs.gov/humancapital/e cd/doilearnhowto.html>

NOTE: If you take training that is in DOI LEARN using an alternate method, you must register for the Course from the DOI LEARN course catalog after you have received access (ONLY if you do not see it in your "My Learning," "Access my Required Learning" or "Access my Elective Learning" areas once logged in)... -AND-....then your Supervisor must manually mark you Complete in the Gradebook. To find out how to do this, please see the How-to Tutorials here for help:

<http://www.usgs.gov/humancapital/e cd/doilearnhowto.html>

Another helpful tip for new Federal employees getting to know DOI LEARN is to check out the DOI LEARN portal page here: <http://www.doi.gov/doilearn/index.cfm>

The best place to find answers to all DOI LEARN questions, is our training page http://www.usgs.gov/humancapital/e cd/e cd_trainingdoi.html. You will find up-to-date FAQs, How-to Tutorials, Important Memos, Workstation requirements, Internet browser configurations and Java updates.

All Bureaus are working as quickly as we can to assist you through this process. We appreciate your patience and understanding.