TRANSITION-IN

STATEMENT OF OBJECTIVES (SOO)

I. Purpose:

The purpose of this statement of objectives (SOO) is to ensure continued support at the United States Geological Survey (USGS) Center for Earth Resources Observation and Science (EROS).

II. Scope or Mission:

See Section C of Request for Proposal.

III. Period and Place of Performance:

A. The period of performance is from Date of Award plus up to two months.

B. All work will occur on-site at the USGS EROS Center located near Sioux Falls, South Dakota, offeror's corporate offices, elsewhere as defined in the offeror's proposal.

IV. Background:

The transition task order will be issued either concurrently or within days of award on a fixed price basis. The transition task order may be priced or not separately priced (NSP), depending on the proposed price submitted to the Government in the offeror's proposal.

V. Performance Objectives:

The contractor shall provide a statement of work for transitioning to the new contract to include:

A. Approach for training staff on best practices and processes, cost control, program management, corporate practices, etc. to ensure the employees are fully up-to-speed when performance begins.
B. Approach of mapping staff into a skills matrix as described under subfactor B-2.
C. Approach for completing task order planning without affecting ongoing work and work management. Note: Award is tentatively set for May 1, 2015 with performance beginning no later than July1, 2015. The Government requires a description as to how the task order planning will occur for approximately 50 task orders during this two month period without pulling a large number of incumbent staff away from their current jobs. On-going work under the current contract(s) cannot be adversely affected by the transition.
D. Approach for recruiting personnel to the Sioux Falls, SD area and/or utilizing corporate reach-back to obtain necessary staffing on task orders.
E. Best practices for enacting cost control when staffing task orders.

F. Quality assurance plan and performance metrics for the transition.

VI. **Operating Constraints:**

A. Any incumbent staff transitioned to a new contract shall be fully trained on corporate practices and general contract information prior to commencement of performance.

B. Staff are appropriately mapped and compensated based on the proposed skill matrix.

C. Initial task orders proposals shall be submitted to the Government in a timely manner.