

**SOLE SOURCE JUSTIFICATION FOR ACQUISITION UNDER THE  
SIMPLIFIED ACQUISITION THRESHOLD**

**1. Contracting Agency and Activity.** The Department of the Interior, United States Geological Survey, Reston Acquisition Branch, plans to contract on a sole source basis. This document sets forth the justification and approval as required by FAR 13.106-1(b)(1).

**2. Nature of Action Being Approved.** New contract. Duration is from July 1, 2013 – June 30, 2014. Proposed awardee is Online Computer Library Center (OCLC)

**3. Description of Supplies or Services.** OCLC is the sole source for online computer library services. OCLC establishes, maintains and operates a computerized library network.

**4. Estimated Dollar Value.** \$5,948.96

**5. Statutory Authority.** The proposed action may be awarded on a sole source basis under the authority of FAR 13.106-1(b)(1) – only one source reasonably available.

**6. Rationale Supporting Use of Citation in No. 5. .**

a. This program and software “WorldCat” database serves over 72,000 libraries and their complete holdings which is a part of OCLC. There are currently over 265 million bibliographic records in this system. We have utilized OCLC since our library was computerized in 1978 which means our entire library holdings are cataloged in this system.

b. OCLC establishes, maintains and operates a computerized library network. They also provide all the processes and products for the benefit of the users. We are assigned with an authorization code and holdings symbol that is unique to only our library. These identifiers are used in this system to identify our library.

**7. Other Information.** Provide any other facts supporting the justification for a sole source acquisition, such as:

a. I am not aware of any other online library services that would fulfill our library needs or researchers needs. Our library collection has been built around OCLC.

b. By going directly to OCLC we have a cost savings of 6.75% on services dollars up to \$100,000.000 on a contract and an administrative fee of \$1200.00 (estimated) on service accounts.

**8. The Efforts to Identify Additional Sources Including the Market Research Conducted.**

n/a

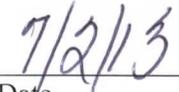
**9. Future Plans to Permit Competition 10. Recommendation and Certification from Program Office**

n/a

**10. Recommendation Program Office**

Based on the above, I recommend this acquisition be conducted on a sole source basis and certify that the above statements are true and correct.

  
\_\_\_\_\_  
Lora McKenzie, Library Technician

  
\_\_\_\_\_  
Date

**11. Certifications from the Contracting Officer**

- a. Price reasonableness is based on published price list from OCLC.
- b. This justification is accurate and complete to the best of my knowledge and belief.

\_\_\_\_\_  
David P Ouellette, Contracting Officer

\_\_\_\_\_  
Date